



HP ELITEBOOK HANDOUTS

DESKTOP SHORTCUTS

LEFT SIDE OF THE DESKTOP



Computer: Used to browse the local hard drive and network drives. (i.e. C:, H:)

VLC Media Player: Used to play DVDs, audio and video files

Home: See local files stored on the hard drive (C:)

Microsoft Office 2013: Shortcuts to all the MS Office programs

Novell Applications: Launches the Novell App (icons) window

Firefox: Launch the Firefox internet browser

Google Chrome: Launch the Google Chrome internet browser

Novell Login: Brings up the Novell Login box



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DESKTOP SHORTCUTS

RIGHT SIDE OF THE DESKTOP



Logoff: Used to logoff the computer

Restart Computer: Used to restart the computer







Shutdown Computer: Used to shut down the computer

EliteBook Revolve PDF: PDF of where and what each port on the laptop is and an overview of the specs of the laptop

User Guide PDF: An HP getting to know your computer guide

Recycle Bin: Is where all local deleted files go

System Tray

	Click this to bring up the onscreen keyboard
	Click to see or use Bluetooth connections
	Click here to adjust touchpad settings
	Shows amount left in the battery
	Wireless icon Left icon: Not connected Right icon: Connected
	Click here to adjust your speaker volume



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DESKTOP SHORTCUTS

START MENU

Click here to bring up the Start Menu






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DESKTOP SHORTCUTS

ON SCREEN KEYBOARD

Click here  to bring up the on screen keyboard. Click X to hide. Useful when in tablet mode.

